

# Government Contracting

# Disaster Response Registry

## What is the Disaster Response Registry?

It's a list of small businesses ready to assist communities during federal disasters. The Federal Emergency Management Agency (FEMA) and the U.S. Army Corps of Engineers use this list to quickly find trusted companies to provide disaster relief services when disasters are declared.

## Why Register?

- Access government procurement opportunities for disaster response work.
- Help your community recover during emergencies.

## Step-by-Step Guide to Registering

### 1. Register as a Small Business on the System for Award Management (SAM)

- Create your account on [SAM.gov](https://sam.gov) if you don't have one.
- In your SAM.gov profile, find the "Disaster Response Registry" section and mark YES to show you're interested in disaster contracts. Visit [acquisition.gov/content/disaster-response-registry](https://acquisition.gov/content/disaster-response-registry) to learn more about the registry.

### 2. Complete Your Disaster Response Info

- Fill out the Disaster Response section in [SAM.gov](https://sam.gov) to be included in the registry.

### 3. Submit a Vendor Profile to FEMA

- Fill out FEMA's Vendor Profile at [fema.gov/business-industry/doing-business/vendor-profile-form](https://fema.gov/business-industry/doing-business/vendor-profile-form) to share your company's disaster-related capabilities.
- FEMA will send you a confirmation email once received.

FOR SMALL BUSINESSES



## Tips to Create a Complete Profile

- Use accurate NAICS codes related to your disaster relief skills.
- In your profile, use all 250 characters in the capabilities section. Include keywords like "disaster relief," "emergency," "site preparation," "water lines," etc.
- Update your profile regularly with new references and skills.
- Contact local city and state emergency management offices, as many disaster contracts come from these local agencies.

**Important Note:** When a disaster is declared by the President, the **Stafford Act** gives preference to small businesses located within the affected areas, giving them the first opportunity to be awarded federal disaster contracts.



U.S. Small Business  
Administration

**SBA.gov**

#### **4. Search for Disaster-Related Contracting Opportunities**

- Check [SAM.gov/contracting](https://sam.gov/contracting) for contracts over \$25,000.
- Monitor the Department of Homeland Security's Acquisition Planning Forecast System at [apfs-cloud.dhs.gov](https://apfs-cloud.dhs.gov) for contract actions over \$150,000.

## **Questions?**

For more information or assistance contact [contracting@sba.gov](mailto:contracting@sba.gov) or your local APEX Accelerator at [apexaccelerators.us](https://apexaccelerators.us).