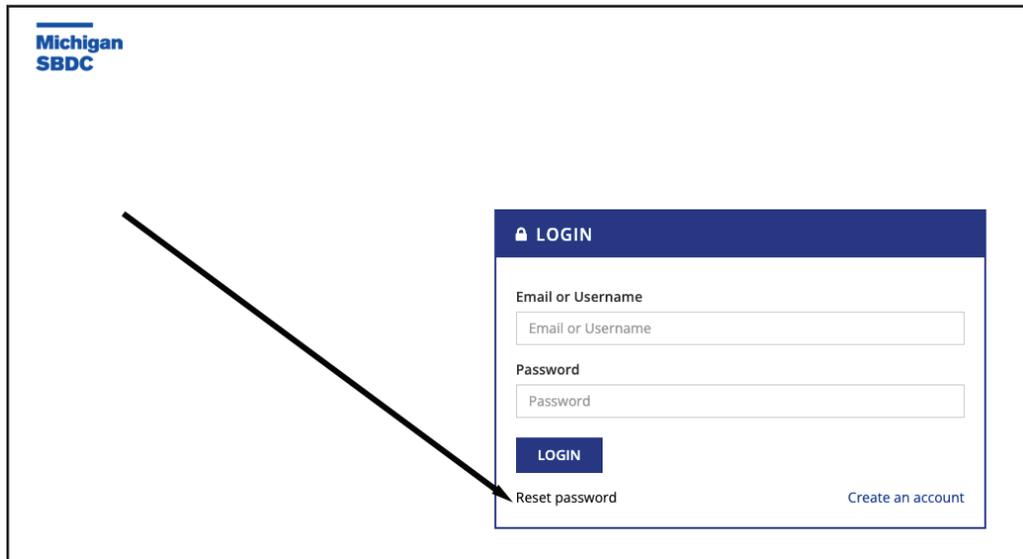


To access your online storefront go to this link:  
<https://elaracaring.foremostgraphics.com/>

Click Reset Password and enter your email address.

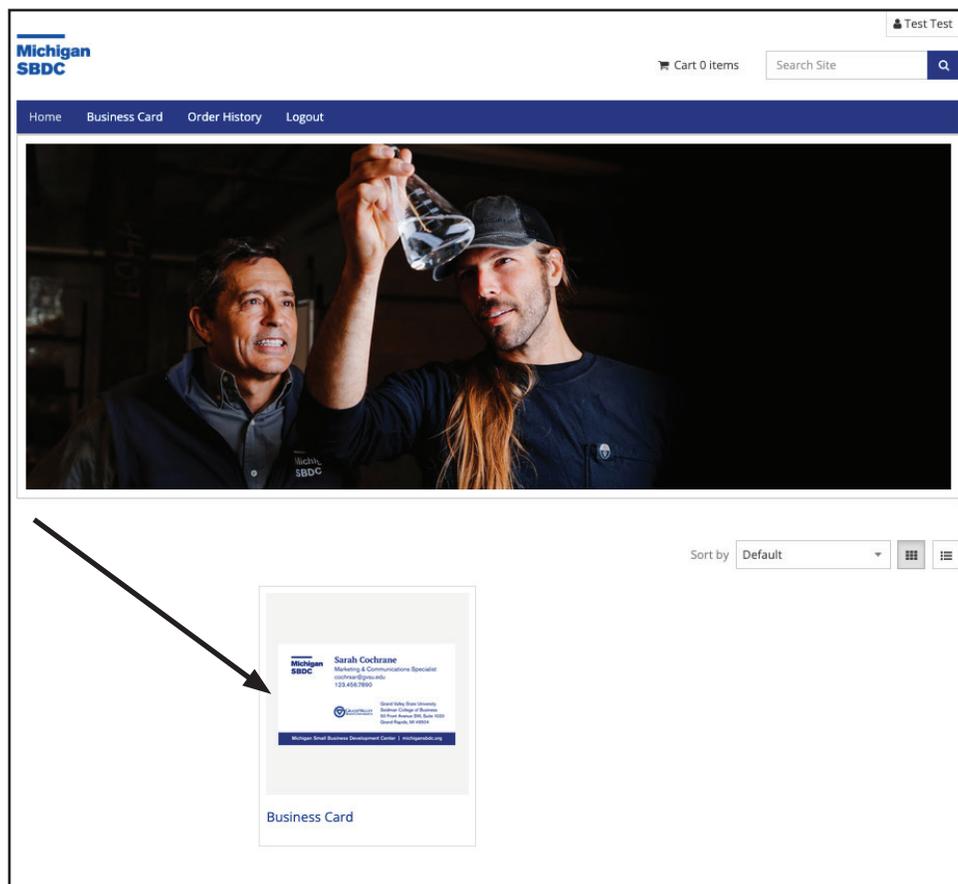
You will receive a password reset email soon.

Once you reset your password you will have access to your site.

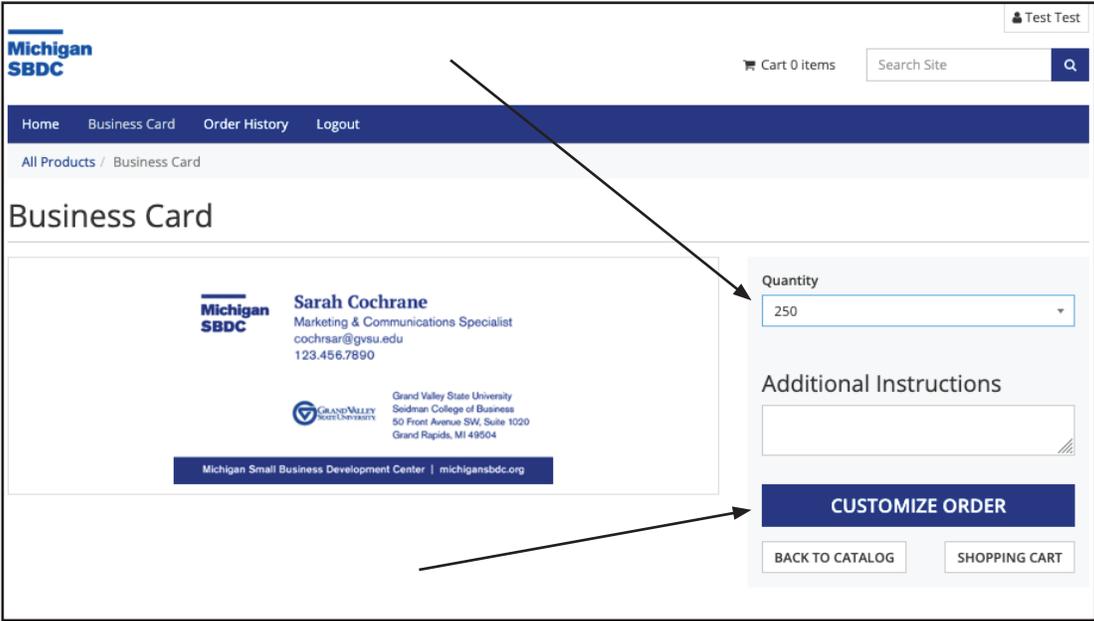


Once you are logged in you will see the home screen below.

Click on the Business Card to start your new order.



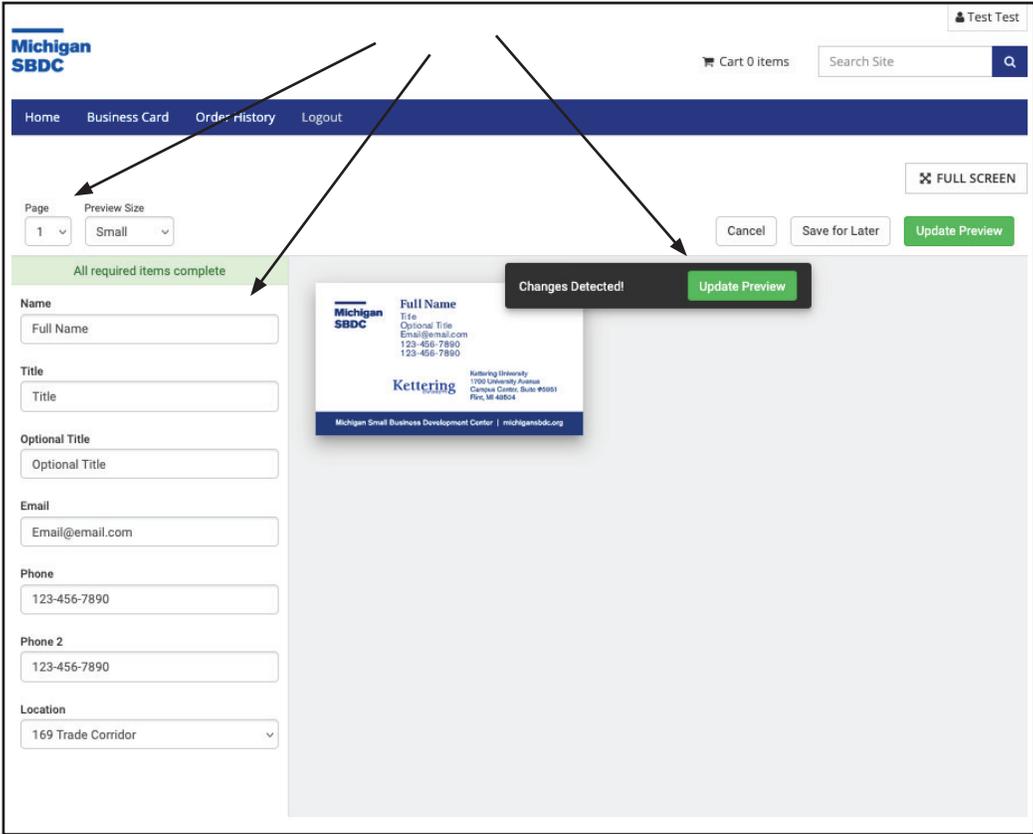
Once the next screen loads select your quantity from the drop down, and then click Customize Order.



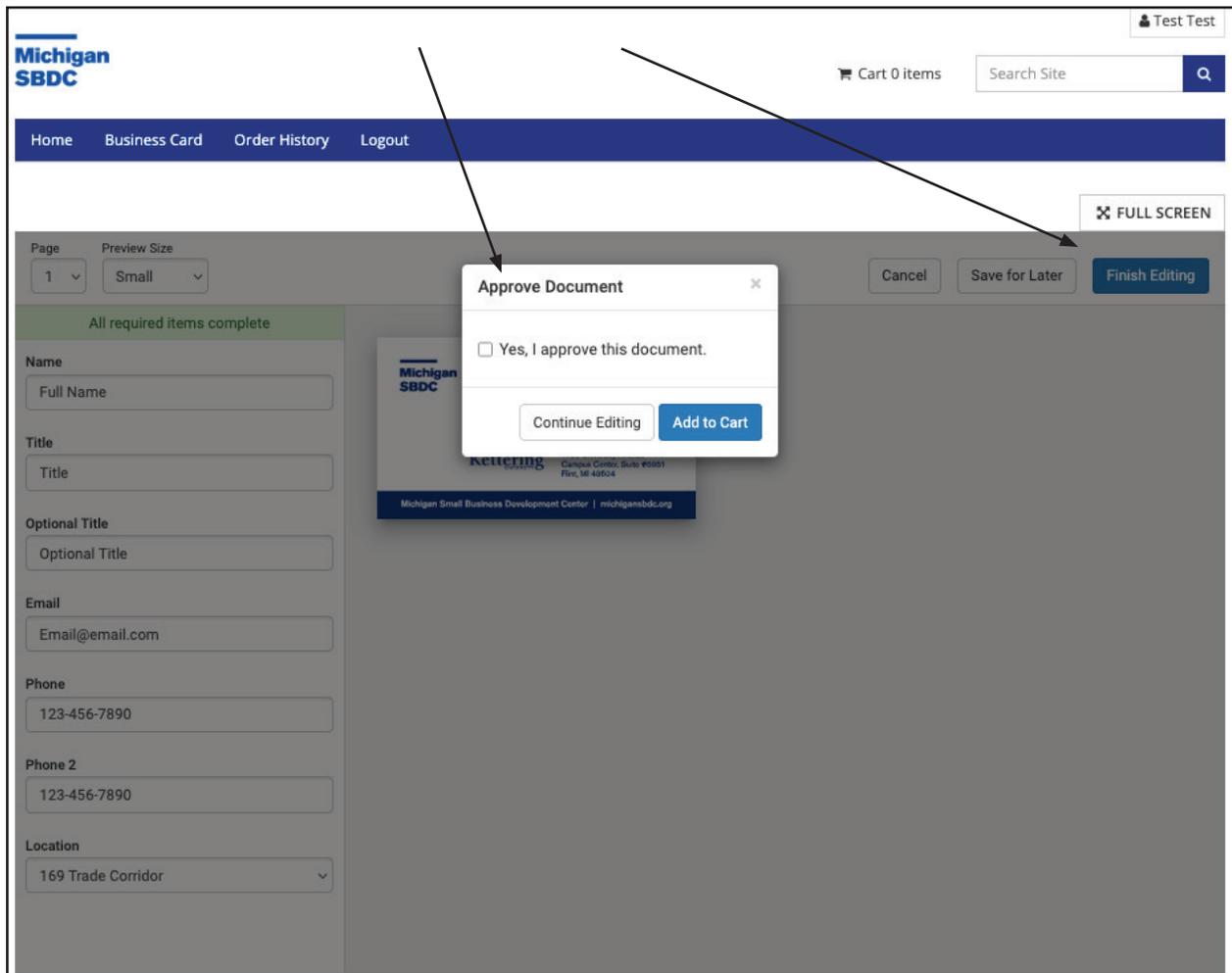
On this screen you can customize your card.

Enter your information on the left and click Update Preview to get your updated live proof.

You can use the drop downs on the top left to look at page 1 or page 2 as well as increase the size of your preview.



Once your proof looks good you can click Finish Editing.  
You will get a pop up to approve your proof and add it to your cart.



Once in your cart, you can go back to edit a card by clicking the pencil, continue shopping, or continue to checkout.



When checking out you will need to select a ship to address from the dropdown, or add a new ship to address by using the plus next to the dropdown. The shipping method can be left alone at checkout. Once your address is set click continue to move on.

Michigan SBDC

Test Test

Cart 1 items Search Site

Home Business Card Order History Logout

## Shipping

Ship To

50 Front Ave SW, Grand Rapids, MI, 49504 (HQ) [Q] +

50 Front Ave SW  
Grand Rapids, MI US 49504

Weight: 0.000 lb

Shipping Method

Standard Shipping (5 days or less-after approval)

**CONTINUE**

After clicking Continue you will come to the final checkout screen. If everything looks good you can click Complete Order and you will receive an email confirmation of your order. Once Nancy Kooienga has approved your order it will move into production.

Michigan SBDC

Test Test

Cart 1 items Search Site

Home Business Card Order History Logout

## Checkout

Please fill out the following information before completing your order.

Payment Method

On Account

Comments (optional)

Shipping [Edit](#)

Business Card

Shipping To

50 Front Ave SW  
Grand Rapids, MI US 49504

**COMPLETE ORDER**